

ABES ENGINEERING COLLEGE, GHAZIABAD

Office of Director

Ref. No.: ABES/DO/ 02 /2023-24

Date: 07.08.2023

NOTICE

Sub: Constitution of Students' Grievance Redressal Cell (SGRC) for the Session 2023-24

As per the directions of AICTE (regulation, 2019 vide F.No.1 – 101/PGRC/AICTE/regulation/2019 dated 07.11.2019) the Students' Grievance Redressal Cell has been formed to address the grievances, complaints, malpractices and problems of students of ABES EC during the current Academic Session 2023-24 consisting of following members:

S.No	Name	Designation	Mobile	Mail Id
1.	Prof. (Dr.) Sanjay Kumar Singh (Officiating Director)	Chairperson	9871876762	director@abes.ac.in
2.	Prof.(Dr) Rajesh Kumar Tiwari Professor, (ASH)	Member	9412100566	rajesh.tewari@abes.ac.in
3	Prof.(Dr)Rati Ranjan Panda Chief Proctor,Professor(ASH)	Member	9953902045	rati.panda@abes.ac.in
4.	Ms. Nitika Jain (Registrar)	Member	9999889342	registrar@abes.ac.in
5.	Mr. Manabendra Saha Assistant Professor (ME)	Member	9540964594	manabendra.saha@abes.ac.in
6.	Ms.Pragati Shrivastava Deb Assistant Professor(EN)	Member Secretary	9899477003	pragati.srivastava@abes.ac.in
7.	Rohan Kumar Roll No: 2200320210050 Admission No.:2022BO211021 EN 2nd year	Student Special Invitee (Male)	7500658504	rohan.22b0211021@abes.ac.in
8.	Jahnvi Bansal Roll No:2100321530082 Admission No.:2021B1531042 AIML 3 rd year	Student Special Invitee (Female)	7451827244	jahnvi.21b1531042@abes.ac.in

Duties and Responsibilities of the Student Grievance Redressal Committee (SGRC):

1. A complaint from an aggrieved student relating to the institution shall be addressed to the Chairman of the Committee through the grievance redressal portal.
2. The quorum of the meeting including the Chairperson but excluding the Special invitee shall be three.
3. The Member Secretary shall monitor the Grievance Redressal portal for pending grievances, if any.
4. The SGRC while considering the Grievances brought before it shall follow the principles of natural justice.
5. The SGRC may organize meetings as per the requirement.
6. The Committee shall send its report with recommendations, (if any) to the Chairman of the Redressal Cell along with a copy to the aggrieved student within a period of 15 days from the date of receipt of complaint.
7. Any student aggrieved by the decision of Student Grievance Redressal Committee may make an appeal to the Ombudsperson within a period of 15 days from the date of receipt of such decision.

Prof. (Dr.) Sanjay Kumar Singh
Officiating Director

Copy to:

1. Chairman Office
2. Dean of Students' Welfare
3. All members
4. All HODs for information and communication to all faculty & staff members of their department
5. Registrar, Admin Officer, Accounts, Library, Computer Admin, HR
6. Web-admin, to upload the copy of this Notification on the college website.
7. All notice boards (Departmental, Hostels)