

ABES ENGINEERING COLLEGE, GHAZIABAD

Office of Director

Ref. No.: ABES/DO/ 11-B /2023-24

Date: 10.10.2023

NOTICE

Sub: Constitution of Grievance Redressal Cell (GRC) for faculty /staff member for the Session 2023-24

As per the directions of AICTE (regulations, 2021 vide F.No.1-103/AICTE/PGRC/regulation/2021 dated 25.03.2021) "Grievance Redressal Cell for faculty /staff member" has been formed to address the grievances and problems of faculty and staff members of ABESec during the current Academic Session 2023-24 consisting of following members:

| S.No | Name | Designation | Mobile | Mail Id |
|------|---|---------------------|------------|-------------------------------|
| 1. | Prof. (Dr.)Sanjay Kumar Singh (Officiating Director) | Chairperson | 9871876762 | director@abes.ac.in |
| 2. | Prof.S.P.Shukla, Director, REC Banda (Senior Professor, AKTU, Lucknow) | Member | 9415190054 | director@recbanda.ac.in |
| 3. | Dr. D.P. Singh, Dy.Registrar, UPID, AKTU, Lucknow (Official from AKTU, Lucknow) | Member | 7830232377 | dr.upid@aktu.ac.in |
| 4. | Prof.(Dr) Rajesh Kumar Tiwari Professor, (ASH) | Member | 9412100566 | rajesh.tewari@abes.ac.in |
| 5. | Ms. Nitika Jain Registrar | Member | 9999889342 | registrar@abes.ac.in |
| 6. | Ms. Pragati Shrivastava Deb Assistant Professor(EN) | Member Secretary | 9899477003 | pragati.srivastava@abes.ac.in |

Duties and Responsibilities of the Grievance Redressal Cell Committee members (GRC):

1. A complaint received from an aggrieved faculty/ staff member relating to the institution shall be addressed to the Chairman, GRC through the Grievance Redressal portal.
2. The Member Secretary shall monitor the Grievance Redressal portal for pending grievances, if any.
3. The GRC while considering the Grievances brought before it shall follow the principles of natural justice.
4. The GRC may organize meetings as per the requirement.
5. The Committee shall send its report with recommendations, (if any) to the university and a copy thereof to the aggrieved faculty/ staff member, within a period of 15 days from the date of receipt of complaint.
6. In case faculty / staff is not satisfied with the decision of GRC, they may appeal to the university for redressal of their grievance.

Prof. (Dr.) Sanjay Kumar Singh
Officiating Director

- Copy to: 1. Chairman Office
2. Dean of Students' Welfare
3. All members
4. All HODs for information and communication to all faculty & staff members of their Department.
5. Registrar, Admin Officer, Accounts, Library, Computer Admin, HR
6. Web-admin, to upload the copy of this Notification on the college website.
7. All notice boards (Departmental, Hostels).