



Estd. 2000

**ABES Engineering College, Ghaziabad  
ABES Business School, Ghaziabad**

**APPLICATION FOR TRANSFER CERTIFICATE**

The Registrar  
ABES Engineering College  
Ghaziabad

Date:

Sir/Madam,

I, \_\_\_\_\_, Admission No. \_\_\_\_\_, Roll  
No. \_\_\_\_\_, S/D/o \_\_\_\_\_, Category \_\_\_\_\_, Dob  
\_\_\_\_\_, Mode of Admission \_\_\_\_\_, permanent R/o

\_\_\_\_\_, have  
completed / not completed my B.Tech. ( ) M.Tech. ( ) /MCA/MBA course in  
session \_\_\_\_\_.

You are requested to kindly issue me a new / duplicate Transfer Certificate for taking admission in

\_\_\_\_\_  
(Name of the Institution in full)

\_\_\_\_\_  
(Name of the Place & Country)

\_\_\_\_\_  
(Name of the course)

**I am enclosing herewith a copy of fee receipt of Rs. 100/- and final year passout mark sheet /  
last examination (whichever is applicable).**

I will be thankful to you.

**(Signature of Student with date)**

**Mob. No.:**

\_\_\_\_\_  
**Application received on:**

**(Signature of Office Staff with date)**  
**Name:**

**(Signature of Registrar with date)**

\_\_\_\_\_  
**Transfer Certificate received on:**

**(Signature of Student with date)**

\_\_\_\_\_  
**Transfer Certificate delivered on:**

**(Signature of Office Staff with date)**  
**Name:**