



ABES Engineering College, Ghaziabad
ABES Business School, Ghaziabad

**APPLICATION FOR REFUND/ADJUST OF
EXCESS AMOUNT**

The Registrar
ABES Engineering College
Ghaziabad

Date:

Sir/Madam,

I, _____, Admission No. _____,
S/D/o _____, Roll No. _____, Category _____, Mode of
Admission _____, permanent R/o _____
_____ am student of B.Tech. CSE-AIML/CSE-
DS/CE/CEIT/CS/EC/CSE/EN/IT/ME/ELCE/MCA/MBA/M.Tech.(CSE/ECE) and studying in
_____ semester as Regular/RE/Ex student in the session _____.

Hosteller. ☐

Day Scholar ☐

For the session _____, I have deposited an amount of Rs. _____ against
Academic Fee / Hostel Fee for 1st / 2nd / 3rd & 4th Year by cash/Draft (self)/Draft from Bank Loan /
Other (If any) vide enclosed fee receipt(s) (Photocopy enclosed)

- (i) fee receipt no. _____ dtd. _____,
(ii) fee receipt no. _____ dtd. _____
(iii) fee receipt no. _____ dtd. _____

It is my request to kindly refund / adjust excess amount of Rs. _____.

Due to : (_____)

1) Bank Loan _____, amount paid excess in my A/F and H/F for Year in the
session _____.

2) Ex studentship- if paid earlier as regular for 1st / 2nd / 3rd & 4th year but due to fail status, admitted
as Ex in Year in the session _____.

3) Scholarship – amount received from scholarship even I have paid full fees.

4) Any other reason _____

I will be highly thankful to you.

(Signature of Student with date)

Mob. No.:

(Signature of office staff with date)

Name:

Application received on: