

ABES Engineering College, Ghaziabad ABES Business School, Ghaziabad

APPLICATION FOR HOSTEL SECURITY REFUND

(Students - studying but leaving the hostel / withdrawing from college rolls)

	egistrar Engineerir abad	ng College	e			Date:		
Sir, I,, Admission No, S/D/o, Roll No, Category, Mode of Admission, permanent R/o am/was student of B.Tech. () / MCA/MBA/M.Tech year wish to withdraw my hostel security due to (reason) I was residing in the hostel room no name of hostel from to Those students who have account in any bank mention your account No. with copy of Bank								
Passbook You are requested to kindly refund my hostel security amount. College has full right to deduct any balance fee and any other dues against me.								
(Signature of Student with date) (Signature of Father/Guardian with date) Mob. No.: Mob. No.:								
Verified that Mr./Ms was residing in the hostel as detailed below:								
Year	Session	Hostel N	Room No.	Type of Room (single/double/triple/four)	From	То	Hostel Dues (if any)	
1 st								
2 nd								
3 rd								
(Information to be provided only till pre final year)								
He/she has vacated room on (Date)								
	(Signature of Warden with date) Name:							
(Signature of Office Staff with Date) Name: Application received on:								

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