



**ABES Engineering College, Ghaziabad**  
**ABES Business School, Ghaziabad**

**APPLICATION FOR DUPLICATE IDENTITY CARD**

The Registrar  
 ABES Engineering College  
 Ghaziabad

Date: \_\_\_\_\_

Sir /Madam,

I, \_\_\_\_\_, Admission No. \_\_\_\_\_, S/D/o \_\_\_\_\_,  
 Roll No. \_\_\_\_\_, Permanent R/o \_\_\_\_\_,  
 (Presently Hosteller / Day scholar) \_\_\_\_\_ and a student of  
 B.Tech. ( ) / M.Tech. ( ) / MCA/MBA studying in \_\_\_\_\_ semester.

I am submitting this application with a request to issue a duplicate I Card due to following reason:

- |  |                          |
|--|--------------------------|
| 1) Lost ID Card                        | <input type="checkbox"/> |
| 2) Damaged ID Card                     | <input type="checkbox"/> |
| 3) Changed as Day Scholar to Hosteller | <input type="checkbox"/> |
| 4) Changed as Hosteller to Day Scholar | <input type="checkbox"/> |

As per the procedure, I am enclosing herewith the following documents

- |  |                          |
|--|--------------------------|
| (i) Receipt of Payment   | <input type="checkbox"/> |
| (ii) e-FIR(in case of lost ID Card)                                | <input type="checkbox"/> |
| (iii) Damaged ID Card(at the time of collecting duplicate ID Card) | <input type="checkbox"/> |

My additional detail as required for the ID card are as given below:

Mother Name \_\_\_\_\_ Father/Emergency No. \_\_\_\_\_  
 Blood Group \_\_\_\_\_ Date of Birth \_\_\_\_\_

You are requested to kindly issue me the duplicate identity card.

(Signature of Student with date)  
 Mob. No.:

Wardens Signature with Name & Date  
 (only in case of Hosteller to Day Scholar)

(Signature of Office Staff with date)  
 Name:  
 Application received on:

(Signature of Student with date)  
 ID card received on: